



Dear Customer

With the Prime Minister confirming that the Government is acting as if on a wartime footing, our priority is to assist you in keeping construction sites operational for as long as possible throughout the current crisis. This was the clear message presented to Government [in a letter from the industry](#) and in a call with Alok Sharma, Secretary of State for Business, Energy and Industrial Strategy.

Recognising that some sectors cannot work from home, the Government has confirmed that it is not necessary to close a business or workplace if someone becomes unwell with a new, continuous cough or a high temperature. The individual should be sent home and advised to follow the Government's [stay at home guidance](#). The workplace should then be cleaned in accordance with the Government's [decontamination guidance](#).

At the moment Autec Training will remain open until advised otherwise. Like most businesses, we are taking things one day at a time.

As we are a small training provider, we can implement a restricted attendance policy and apply the following precautionary measures:

- We have significantly increased our cleaning regime at our in-door training centre. All staff have been asked to pay particular attention to ensure frequently touched points are wiped down more regularly with hospital strength anti-bacterial & sanitiser.
- Hospital strength hand sanitiser is readily available to our trainees at various point throughout the centre.
- Wherever possible all plant and machine training and tests will be conducted at our open air practical training facility.
- Training and/or tests will be booked on a 1:1 basis, or small groups, with an Instructor who is fit and well and has no symptoms of Covid-19 at the time of the training.
- Our small dedicated team of Instructors will work using the social distancing approach bearing the 2 metre Government guideline in mind.
- The contact points on the machines will be sanitised at the end of each training session.
- Each Instructor has been issued with hand sanitiser which will be made available to every trainee.

If you have any queries or would like us to assist you with any training / testing requirements you have to keep your operation running then please do not hesitate to contact us.

With very best wishes to you, and your staff, during this very challenging period.

Mike Ferguson

Mike Ferguson
Managing Director